



Parent Guide to Accessing Student Information with “Single-Sign-On” in PowerSchool

Dear Parents,

Parent Single Sign-On offers a number of benefits, including access to multiple students with one login, a personalized account for each parent and guardian, and the ability for parents/guardians to retrieve their own login information. Parent Single Sign-On changes the way in which parents/guardians access their students’ academic records using the PowerSchool Parent Portal. This Quick Reference Guide is designed to assist you through the process of enabling and setting up Parent Single Sign-On in PowerSchool.


To begin, if you do not have a letter with the Access ID (previously labeled User Name) and Access Password (previously labeled Password) please see our office staff to receive one. If you have received a letter please go to <http://ps.dvayuma.com> (without the WWW) and click on the “Create Account” button as shown below.

The screenshot shows the PowerSchool Parent Portal interface. At the top, the 'PowerSchool' logo is displayed in blue. Below the logo, there are two main sections: 'Login' and 'Create an Account'. The 'Login' section contains fields for 'User Name' and 'Password', a 'Submit' button, and a link for 'Having trouble logging in?'. The 'Create an Account' section contains a paragraph of text explaining the benefits of a parent/guardian account and a 'Learn more' link. The 'Create Account' button in this section is highlighted with a yellow oval.

The next screen will allow you to create a username and password. Please fill out the information on each of your children attending Desert View Academy. Please remember the **Access ID** and the **Access Password** are the previous **User Names** and **Passwords** handed out when the school year begun. An example is shown below.

PowerSchool

Create Parent/Guardian Account

First Name	<input type="text" value="Super"/>
Last Name	<input type="text" value="Parent"/>
Email	<input type="text" value="superparent@yahoo.com"/>
Desired User Name	<input type="text" value="superparentlogin"/>
Password	<input type="password" value="....."/>  Weak
Re-enter Password	<input type="password" value="....."/>

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

Student Name	Access ID	Access Password	Relationship
1. <input type="text" value="SuperKid1"/>	<input type="text" value="ParentLoginFromSuperKid1"/>	<input type="password" value="....."/>	<input type="text" value="Mother, natural/adoptive"/>
2. <input type="text" value="SuperKid2"/>	<input type="text" value="ParentLoginFromSuperKid2"/>	<input type="password" value="....."/>	<input type="text" value="Mother, natural/adoptive"/>
3. <input type="text" value="Superkid3"/>	<input type="text" value="ParentLoginFromSuperKid3"/>	<input type="password" value="....."/>	<input type="text" value="Mother, natural/adoptive"/>
4. <input type="text" value="Superkid4"/>	<input type="text" value="ParentLoginFromSuperKid4"/>	<input type="password" value="....."/>	<input type="text" value="Mother, natural/adoptive"/>
5. <input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
6. <input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
7. <input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>

Click “Enter” when you are finished, and if all your information is correct, and the username is available, you’ll be greeted with the screen shown to the right. Your new account is now available and you may login with the account you just created.

If you need further assistance, your school’s office staff can help you get up and running.

PowerSchool

Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.

Login

User Name

Password

[Having trouble logging in?](#)